## Institute for Immigrant Concerns English Class Coverage by Levels

<table>
<thead>
<tr>
<th>Level</th>
<th>By the end of the cycle student is able to:</th>
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| Beginning | ● Read, write, and say the alphabet and numbers to 100  
            ● Recognize shapes and colors  
            ● Use appropriate greetings  
            ● **Answer personal information questions**—name, address, telephone number, birth date, and social security number  
            ● Read the date and time  
            ● Recognize currency and read amounts of money  
            ● **Ask for and give simple directions**  
            ● Recognize vocabulary for buying food and clothing  
            ● Recognize vocabulary for family  
            ● Recognize words for illness and accidents  
            ● Recognize how to seek medical help  
            ● Recognize signs and symbols for directions and safety |
| Intermediate | ● Read job descriptions  
              ● **Complete a job application**  
              ● **Take and read phone messages**  
              ● Read information on medicine and food labels  
              ● Talk about medical symptoms  
              ● Describe household problems (leaking, clogged drains/toilet, broken appliances etc.)  
              ● Describe the weather  
              ● Tell what to do for accidents, emergencies, and dangerous weather  
              ● **Read paragraphs for main idea and sequence**  
              ● Read charts and tables  
              ● **Use verbs in the present, past, and future tense**  
              ● **Use prepositions**  
              ● **Use subject, object, and possessive pronouns** |
| Advanced | ● Use idioms, everyday conversation skills  
● Demonstrate English skills to gain employment-interviews  
● **Complete a job application, resume, and cover letter, job hunting.**  
● Understand worker’s rights-minimal wages, gender equal rights etc.  
● Complete medical forms and accident reports  
● Know how to report a crime  
● **Know US government-Separation of Right, three branches etc.**  
● Compare and contrast types of insurance  
● **Know the differences between formal and informal vocabulary and learn when to use them**  
● Read for main idea, sequence, fact and opinion in news/essays/other writings  
● How to find key information fast-Skim and scan for information  
● **Write an essay**  
● Use verbs tenses: Past continuous, Future progressive, Past/Present/Future perfect, Modals, Conditionals, Gerunds, Participles, Infinitives, Sequence of tenses  
● Use different types of sentences, conjunction words(linking words) |